



## **KENYA MARITIME AUTHORITY**

### **JOB ADVERTISEMENT**

### **DIRECTOR GENERAL**

Kenya Maritime Authority (KMA) is a State Corporation whose mandate is to regulate, coordinate and oversee maritime affairs guided by the Kenya Maritime Act, Cap 370 and the Merchant Shipping Act, Cap 389.

#### **Vision:**

To be a leading Maritime Authority transforming Kenya into a globally competitive nation.

#### **Mission:**

To ensure sustainable, safe, secure, clean and efficient water transport for the benefit of stakeholders.

#### **Duties and responsibilities**

The Director General shall be the Chief Executive Officer of the Authority responsible for the day to day management and operations of the Authority and shall have control over all personnel and other activities of the Authority.

The Director General shall, subject to the general direction of the Board, have power to:-

- (i) Ensure that the provisions of the KMA Act, Merchant Shipping Act and any rules and regulations made thereunder are complied with to the extent necessary in the interest of the maritime sector;
- (ii) Encourage and foster the safe development of maritime matters in Kenya waters;
- (iii) Plan, develop and formulate safe and efficient utilization of the Kenya ocean space;
- (iv) Acquire, establish and improve ocean navigation facilities where necessary within the limits of available appropriation;
- (v) Establish a school or schools for the purpose of offering instruction and training in matters related to the maritime industry;
- (vi) Promulgate rules and procedures governing the notification and reporting of accidents and incidents involving ships so as to facilitate investigations;
- (vii) Use, with their consent, the available services, equipment and facilities of other agencies and to cooperate with those agencies in the establishment and use of services, equipment and facilities of the Authority;
- (viii) Monitor the deployment and utilization of the movable and immovable property of the Authority; and
- (ix) Prepare the annual report and financial statements of the Authority.

The Director General shall also be responsible for:-

- (i) Providing leadership in the day to day business of the Authority in order to build a competent, efficient and motivated workforce;

- (ii) Ensuring that maritime shipping standards, policies, procedures and regulations comply with IMO regulations and national laws, policies and procedures;
- (iii) Developing and recommending to the Board the long term strategy, business plans and annual operating budgets;
- (iv) Ensuring continuous improvement in the quality and value of services and products provided by the Authority;
- (v) Directing and coordinating the Authority's assets and financial resources in order to maximize investments and increase efficiency;
- (vi) Establishing, directing and managing the Authority's managerial, financial and operational systems, procedures and controls to ensure that they are professional, workable and sustainable so as to enhance stakeholder value;
- (vii) Coordinating the preparation of business related proposals, financial and operational systems, procedures and controls to ensure that they are professional, workable and sustainable so as to enhance stakeholders' value;
- (viii) Ensuring that there is effective communication between management and the Board as well as between different levels of management;
- (ix) Nurturing the Authority's human resource and ensuring that appropriate management structures, appointments, welfare, training, industrial relations, separation and effective management succession plans and policies are developed and implemented;
- (x) Fostering a corporate culture that promotes ethical practices and sound corporate governance;
- (xi) Providing relationship management and networking with government agencies, local and international business partners and stakeholders.

#### **Qualifications**

- A degree from a recognized University,
- A relevant Masters degree will be an added advantage; and
- At least 10 years working experience, in a relevant field.

#### **Requisite skills**

The right candidate for this position must have the ability to think strategically and to design long term plans for Kenya Maritime Authority in addition to being a visionary leader.

The candidate must have proven intellectual leadership in managing people and financial resources and must have established a reputation for outstanding performance. Other key skills shall include:-

- (i) Excellent interpersonal, management and communication skills;
- (ii) Excellent organizational skills and highly confidential;
- (iii) Computer literacy and familiarity with standard office computer applications; and
- (iv) Ability to work under pressure and meet deadlines.

The candidate to be selected must adhere to the provisions of Chapter VI on Leadership and integrity, as enshrined in the Constitution of Kenya 2010.

Interested candidates must submit certificates of compliance from the Kenya Revenue Authority, the Credit Reference Bureau, the Ethics and Anti-Corruption Commission, the Higher Education Loans Board and a Certificate of Good Conduct from the Criminal Investigations Department.

Interested candidates can also access the advertisement in the KMA website [www.kma.go.ke](http://www.kma.go.ke)

KMA is an equal opportunity employer promoting gender, equity and diversity. Persons with disabilities are encouraged to apply. Canvassing will lead to automatic disqualification.

Prospective candidates should send both hard copy and soft copy applications enclosing detailed curriculum vitae, copies of professional certificates, testimonials, names and addresses of three referees and indicating their current and expected remuneration addressed to-

**Chairman Board of Directors  
Kenya Maritime Authority  
P.O. Box 95076 – 80104  
Mombasa  
And  
[jobs@kma.go.ke](mailto:jobs@kma.go.ke)**

Or drop the application at the KMA offices, White House, 2<sup>nd</sup> Floor, Moi Avenue, near MSC Building, Mombasa not later than **1<sup>st</sup> November, 2017**.

Envelopes of physical applications shall be clearly marked on the top left hand, DG KMAG1.

***Only shortlisted candidates will be contacted.***