



KENYA MARITIME AUTHORITY
ADDENDUM NOTICE

REQUEST FOR PROPOSAL NO. KMA/RFP/21/2023-2024: PROVISION OF CONSULTANCY SERVICES FOR ESTABLISHMENT OF THE KENYA INTERNATIONAL SHIP REGISTRY AND SHIP INVESTMENT ADVISORY

Reference is made to the above Request for Proposal which was published on 19th March 2024 in the MyGov publication and on www.tenders.go.ke and due to close and open on 2nd April 2024 at 10:00am.

The Authority makes the clarifications below following the pre-proposal conference held on Wednesday 27th March 2024:

S/No	Reference to the Tender Document	Amendment/Clarification (in bold font)
1	SECTION 2 (B). DATA SHEET CLAUSE 22.1 Paragraph 4.1 A copy of the “letter of intent to form a joint venture” duly signed by every participating member; or	A copy of the “letter of intent to form a joint venture” duly signed by every participating member. The letter of intent shall designate the ‘Lead Firm’, which must be a Kenyan firm; or
	Paragraph 4.2 If a JV is already formed, a copy of the JV agreement which must be signed by all the members or only the Lead Firm/Consultant, in which case the power of attorney to sign on behalf of all members shall be attached.	If a Joint Venture is already formed, a copy of the Joint Venture agreement which designates the ‘Lead Firm’, and signed by all the members or only the Lead Firm, in which case the Power of Attorney to sign on behalf of all members shall be attached.
	Paragraph 5.1 A copy of the Consulting Firm’s Certificate of Incorporation or Certificate of Registration. In the case of a Joint Venture, both parties will be required to provide the Certificate of Incorporation or Certificate of Registration and/or an equivalent document.	A copy of the Consulting Firm’s Certificate of Incorporation or Certificate of Registration. In the case of an intended or a signed Joint Venture, each member shall provide the Certificate of Incorporation or Certificate of Registration and if a foreign entity, an equivalent document issued in the country of origin.
	Paragraph 5.2 A copy of the Consulting Firm’s current/valid Tax Compliance Certificate issued by Kenya Revenue Authority. In the case of a Joint Venture with an international company, the designated Lead Firm’s to provide Tax Compliance Certificate and the other partner to provide an equivalent documentary evidence from the country of origin.	A copy of the Consulting Firm’s current/valid Tax Compliance Certificate issued by Kenya Revenue Authority. In the case of a Joint Venture with a foreign company, the foreign company shall provide an equivalent tax compliance document issued in the country of origin.
	Paragraph 5.3 A copy of the Consulting Firm’s Practice License or Certificate. In the case of a Joint Venture, both partners will be required to provide the Practice License or Certificate.	Not required
	Paragraph 6 The bidder must submit copies of the audited accounts of the firm for the last three Financial Years 2023, 2022, and 2021. In the case of a Joint Venture, both parties will be required to provide the audited accounts for the years specified. The lead consultant financial statements should be audited by an auditor who is duly registered or licensed in Kenya.	The Consulting Firm must submit copies of its audited accounts for Financial Years 2023, 2022, and 2021. In the case of a Joint Venture, both members shall provide the audited accounts for the specified years. The Lead Firm’s financial statements should be audited by an auditor who is duly registered or licensed in Kenya.

- All the other information in the Request for Proposal (RFP) document remains the same.
- Tenderers may obtain further information or clarifications from the Kenya Maritime Authority (KMA) website; www.kma.go.ke under “Tenders” portal and/or Public Procurement Information Portal (PPIP); <https://www.tenders.go.ke>

DIRECTOR GENERAL
KENYA MARITIME AUTHORITY